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Rector's Report

I am filled with a deep sense of gratitude and wonder for this past year in community together. We have made such progress in the faith, of one lived out with a greater confidence and trust in one another and, I fully believe, in God.

Now when I make that pronouncement I do not do so lightly. This is not intended to be the "ordinary" thing priests are supposed to say in year-end reviews. I mean it.

My career has now spanned four decades, and I have been witness to many congregations and church related groups. I have watched faith communities live through many events and transitions. I have experienced the ups and downs that come with congregational life.

From that background I say with confidence, "well done thou good and faithful servants". You have chosen a most remarkable path to follow of intentional practice in following Jesus, and I not only warmly commend you for that, but want to continue encouraging you to walk together into an ever deepening commitment and understanding.

Let us not grow weary in doing what is good, but be challenged in growing even more.

My blessing and God's peace,

Father Pat Bell

Vestry

Senior Warden's Report

Andrea Paroni Storjohann: 660-0066

What a year at St. Luke's – filled with many blessings. We may have had few down moments or bumps but every day I am reminded how blessed we are at St. Luke's – I would like to highlight some of those blessings.

We continue to be blessed to have Fr. Pat being at our helm as minister, leader and friend. He continues to be active not only here at St. Luke's but in the Diocese (serving on the Standing Committee) and in our community.

The Rev. Jane Feerer continues to be a blessing to us at St. Luke's and our community. Jane has served the last year as our 'volunteer' bookkeeper after getting the new financial system up and running. She is an ex-officio member of the Finance Committee and also serves the Diocese in the area of financial oversight.

We truly were blessed when we hired Nancy Jo Daniels as Parish Administrator. She has been a wonderful asset in the seven months she has been with us.

We have been blessed to have John Empsall serve a second year as Junior Warden. He has been great with the Facilities and also the Finance Committee where we are blessed to have his experience as previous Treasurer for St. Luke's. I want to thank all those who make St. Luke's facilities tick – this is certainly not an all-encompassing list but those who continue to play a large part in addition to John are: St. Luke's Guild, Men's Group, Garden Angels, John Albee, Ed Griswold, Dave Otto, Jeff Brooks, George Kelley, Butch Dippel, Bert McCauley, Walt Siring, Bill Skelton and, added this year to the team, NJ, Parish Administrator/Landscaper.

We finished 2012-13 with our budget in the black – another blessing. The expenses continue to be held down and our income to grow modestly. Thanks to Mike Dolan for his service as Treasurer. It is a challenge to take on a new position, but Mike was trained well by our previous Treasurer Paul Vilandre.

Three Vestry members – Roland Almgren, Mary Beth Jorgensen, Carla Noonan– have completed a three year term and will be leaving the Vestry with appreciation for the faithful service on the Vestry and several related committees. Thanks to Ern Warner for agreeing to serve as Secretary of the Vestry the last year.

Our stewardship efforts have gone from a one shot yearly campaign to a year round emphasis on stewardship and our individual responsibility to manage our life and property with proper regard to the rights of others- how we truly appreciate our blessings and honor and give back to God. The Congregational Development effort continues to build and to light fires of enthusiasm. Thanks to Fr. Pat and the members of the team – Georgianne Jessen, Gwen Letson, Carla Noonan, Dave Parkinson and former member Jim Merkle - for all their work. Thanks also to all of those who continue to take an active part in the five task forces. There continues to be excitement as we fine tune who we are and what we do together.

We have had many blessings this year but we have also been touched by sadness loosing many dear to us. May light perpetual to continue to shine on them.

We continue to be strengthened by the emphasis on our four core values – prayer, respect, service and hospitality. May these continue to be the basis of all we do as we serve God.

Junior Warden's Report

John Empsall: 762-9956

This past year we continued our efforts to update and improve parish facilities.

The installation of the new organ was completed in September when the speakers were mounted.

Remodeling of the Parish Administrators office is completed except for some small finishing details. The walls were striped and painted, a sliding glass window was installed to improve security, and the furniture was rearranged to improve functionality.

A wider, automatic door was installed into the office to improve handicap access to the church.

We completed an evaluation of the electric system which resulted in several repairs, additions and improvements. Energy efficient indirect lighting was installed in the office area. We replaced the exit signs/ emergency lighting throughout the facility with lower maintenance cost, more energy efficient lights. Both these projects were partially funded by rebates from Avista. Remaining costs will be paid back by energy savings in the next couple of years. Improvements and additions were made to circuits in the parish hall basement (costs were covered by Family Promise).

The choir room was enlarged and the back office was renovated to provide space for the music director and bookkeeper. Remodeling of the choir room and vesting area has not been completed.

We continued in evaluating the HVAC system. The furnaces and cooling systems are 18 years old and have an estimated remaining life of 5-7 years. Replacement cost is about \$60,000. The office thermostat was moved to a better location to improve temperature control. We are planning to install return air ducts in the Alison library and the parish hall next month to improve airflow throughout the building.

A new sound system was installed in the parish hall that connects to the church system so the hall can be used for overflow. Eventually, a camera will be installed in the church to project video of services into the parish hall. Improvements were made in the usability of remote control of the computer from the parish hall.

We evaluated the need for improvements in the kitchen with input from members of the congregation. The consensus was that only cosmetic improvements are needed. We will replace the floor covering, paint cabinets and walls, and install a broom closet. The vestry just approved this project at its last meeting. It should be completed this fall.

As part of our congregational development program, we need a space that is user friendly for Christian education and other classroom activities. With this in mind, we decided to improve the Alison library. The first step is to replace the furniture with more usable tables and chairs (on order) and modify the bookshelves. The floor covering will be replaced in the near future.

Due to a couple of break-ins in February, we decided to install an alarm system. This has been completed and will “go live” shortly. The parish administrator will provide instructions for using the new system.

Due to problems with ants and mice, we engaged a pest control service. Results are successful.

More improvements were made on our adjacent rental property. Concrete work was completed by replacement of the old sidewalks and patio and repair of the stem wall. A pad was poured for the carport. The chimney was repaired, a front step railing was installed, and other small improvements were made to bring the property up to the standards of the Idaho Housing Authority. Our previous tenants vacated the property in March but we were able to get in new tenants by June 1. Our new tenants are a family with 3 small children. They signed a one year lease, but we anticipate they will stay several years. They have already made improvements in the appearance of the property.

I have used “we” throughout this report - not the “royal we” but the team “we”. The junior warden could not do this job without the considerable assistance from number of people. I am especially indebted to the facilities committee - John Albee, chair, Ed Griswold, Butch Dippel, Chris Jessen, Karen Olson, and Andy Storjohann. Dave Otto continues to provide his expertise and led the installation of the parish hall sound system. Tim Hunt led the evaluation of the HVAC system. Bob Gustafson and Bill Skelton have leant their carpentry/ woodworking skills. Our new parish administrator, NJ Daniel, has been invaluable to me.

Respectfully submitted,
John Empsall

Communications Committee

Leadership:

Co-chairs: Mary Beth Jorgensen, 208-699-3844, mbjorgensen7@gmail.com;

Andrea Storjohann, 208-660-0066, apanda13@juno.com

“Preach the Gospel at all times. Use words if necessary.” (attributed to St. Francis of Assisi)
It’s all about communications, really, as each of us proclaims the Good News. Through our words and actions, we share the stories and activities of our faith, our church and our members with our communities near and far. We use words, pictures, brochures, Facebook, banners, bulletins, nametags, bulletin boards, newsletters, directories, email, advertisements, websites and word of mouth among other communications tools.

The biggest events of this year are NJ's arrival, the merger of our overall Communications Ministry with the Congregational Development Project's former Marketing Task Force, and...nametags. With NJ's superb talents, initiative, organizational skills and support, we have continued to produce and improve our regular materials. Our deepest thanks go to NJ and her band of volunteers, Kate Dolan and her band of proofreaders, and Patti Pell and her band of folders and stuffers, for getting our attractive and informative newsletters into our mailboxes (electronic and otherwise). Through the combined efforts of many, we have new parish brochures, are revisiting our bulletin boards and information materials, and will finally revamp our website this fall. We have established a uniform method of reserving space for activities in the church, which makes it easier to publicize them in the right places.

Carolyn Alberts' relationship with the Coeur d'Alene Press is outstanding, and she continues to submit photos, captions, and stories to them successfully. On very short notice, she was able to publicize the Presiding Bishop's visit in December. Our ads appear in the Press's annual *Answer Book*, which is distributed widely by the Press and the Chamber of Commerce, and in *Bright Beginnings*, a welcome-wagon type of service targeting area newcomers. Thanks to a gift of additional funding, a detailed St. Luke's listing appears in the Press's weekly directory. We have also increased our visibility and networking by joining the Chamber of Commerce. As a result of these activities, information about St. Luke's is readily available on the websites of the Chamber and the Press.

Thanks to everyone who has been involved in our communications efforts this year. We welcome comments, questions, and constructive criticism to help us get the word out about St. Luke's and the Episcopal Church out to parish groups, individuals, visitors, and the community.

Congregational Development Plan Over-site

Leadership: Georgianne Jessen: 777-7109

Dave Parkinson: 664-1043

This team of seven helped develop the original "A Long Range Congregational Development Strategic Plan" presented at our Annual meeting in 2011. The Team with the addition of the Senior and Junior Warden's have remained active since inception.

Our current purpose is to keep St. Luke's on track and focused on implementation of our Strategic Plan. We have meet many times and worked with task forces to develop the "how to" for successful implementation of our Five Strategic Goals. We have helped share the news of our vision and values and operationalized the Marketing and Education components of the Plan.

Worship

St. Mary's Altar Guild

Leadership: Nancy Wright: 765-3889
Jo Clifford; 755-6926

The mission of St. Mary's Altar Guild is to assist the clergy and to prepare St. Luke's for all services. We have many dedicated guild members who make this possible. In addition to the regular church services, we also assist at weddings, funerals and baptisms. The altar guild is also responsible for the floral arrangements on the altar and for Christmas and Easter flowers. We are a self-sustaining guild, purchasing all necessary supplies (wine, wafers, linens, candles, flowers, etc.) from donations and special offerings received from the members of the congregation. We thank everyone for your generous gifts. Our passion statement: Quietly serving Christ while caring for the beauty of the Sanctuary.

Chancel Choir

Leadership: Susan Pierson: 762-9878

The mission of the choir is to enhance the liturgy and lead congregational singing. We encourage the congregation to express their spirituality through music.

In addition to our customary duties, the choir performed at three events. In October we sang hymn parodies in the Episcopollies. The act was surely more memorable for us than for the audience, but "The Church's One Foundation" will never seem quite the same. In April we participated in an ecumenical concert at Trinity Lutheran Church, held to dedicate their beautifully renovated sanctuary. It was great fun to hear other choirs and to perform the final anthem together in a large ensemble. In May we sang for Libbie Meier's memorial service.

The 2012-13 season was a good year, filled with beautiful music and a lot of hard work from extraordinarily dedicated people. This year two people joined the choir - a good sign. We are looking forward to concluding the season by relaxing at a picnic hosted by Judi and Tom Horton.

Jubilee Ringers

Leadership: Susan Peirson: 762-9878

The mission of the handbell choir is to enhance the liturgy of St. Luke's. We generally perform on the first Sunday of every month, plus Christmas and Easter.

The Handbell Choir experienced several changes in personnel this year, including a new director. They accepted my leadership with grace and flexibility. We've solved one major technical musical problem and have made good progress on a second one.

We are grateful to the pinch hitters who helped us get through various absences: Mary Beth Jorgensen, Anne Donaldson, Peggy Lembeck, and Jim Merkle. These quick learners ably demonstrated that if you can read music, you can play bells.

The ringers will be relaxing with the Chancel Choir at the Horton's picnic.

Daughters of the King

Leadership: Jane Jackson: 777-9840

Daughters of the King, Sophia Chapter at St. Luke's was formed in order to promote spirituality, prayer and service in our church and the larger community.

We are led by Jane Jackson, Pres., Jean Imperatrice, V.P. and Secretary, Barbara Webb, Treas. and Books Mgr. ALL members contribute and assist in the chapter.

Our service projects are providing the Used Books for sale in the Parish Hall to support the Women's Crisis Center and Thrift Store. We have sent them \$250. to date and are grateful to all who donate books and buy them.

We make Prayer Beads for use by everyone in the Prayer Chapel area and they are there for the taking. We provide prayer candles for those who wish to light them during their prayer and meditation time in the Chapel.

Each year we provide a dinner meal for the Bike & Build team and their support staff. We serve our priest whenever he needs our assistance.

Our membership is OPEN to ALL Episcopal Church women and we welcome new members.

Eucharistic Visitors

Leadership: Cary Miller: 772-7785

EVs (Eucharistic Visitors), formerly known as LEMs, visit and take communion to those unable to attend services at the church. The Well makes cards and bakes treats for special holidays. We are currently serving 9 people at 7 locations in Post Falls, Coeur d'Alene and Hayden. We visit the 2nd Sunday of each month except in December (Sunday closest to Christmas) and March/April when we go out on Palm Sunday; we leave after the 9:15 Well service because this accommodates the breakfast and

lunch schedules best at the various care facilities.

We lost recipients Mim Arnold, Sheilleagh Carver, Pat Hudson, Joan Lyon, Imogene Montgomery and Babs Nobis this past year as well as long-time EV Jim Boyer who died suddenly last August. Marty Gustafson, Jane Jackson, Chris Keyser, Anne & Jonathan Sedgwick and Cary Miller continue to serve in this very rewarding ministry; Mary Beth Jorgensen and Bob Runkle substitute as needed.

It would be WONDERFUL to have more EVs so our recipients could receive Communion more than once a month and it would allow the EVs to take a break. Right now, vacations and other EV commitments overload us at times.

Any one is welcome to “shadow” us to see how this ministry works. Contact Fr Pat or Cary Miller 661-6606 for more information.

Acolyte's

Leadership: George Kelley - 10:30 am: (206)643-0250
Tim Hunt – 8 am: 772-2541

Mission: To support the clergy with the services.

To my knowledge, we have no additional goals at this time. We have a fantastic group of people who are always willing to fill in as our individual schedules change, sometimes at the last minute. We are open to new members if anyone should express interest. Many thanks to Mary Beth for her training and input.

Ushers

Leadership: Dave Otto – 8 am: 777-9262
John Albee – 10:30 am: 777-7213

Ushers provide welcoming and seating for our worshipers. Ushers are assigned on a quarterly rotating schedule complete with an alternate should the need arise. Ushers also prepare the church for service, as well as cleanup and close it up after each service. They help greeters identify visitors and welcome everyone (especially new members and guests) who come to the service. They also help the Greeters identify visitors and people who request information about the Episcopal Church or St. Luke's in general. There is always room for additional Ushers, should you be interested please contact Dave or John.

The Bishop's Guild of The Cathedral of St. John Evangelist

Leadership: Gloria Lund

President	Gloria Lund	208 772-5700
Vice-President	Willi Storey	509 838-5620
Recording Secretary	Sue Travis	509 326-6870
Treasurer	Marta Nielsen	509 290-6237
Corresponding Secretary	Mary Steiling	208 691-7463
Past President	Dottie Leland	509 731-4086

Purpose: To support the Bishop and his mission as we are called on.

The Guild was founded in 1929 by Angela Ware Cross, wife of Bishop Edward M. Cross, to serve as a source of friendship and financial aid to the Bishop.

Membership: In 1947, Bishop Cross urged the Guild to extend its membership, saying "You have the opportunity to spread the church's influence within as well as outside your circle; invite members from outside the Cathedral". Today we enjoy the fellowship of members from St. David's, St. Stephen's, and Church of the Resurrection in the Spokane area, as well as St. Luke's in Coeur d'Alene and St. Mark's in Ritzville.

We welcome inquiries (Phyllis Albee 208 777-7213) in the hope that they will lead to new members.

Events: We organize a reception for ordinands at the time of their ordination at the Cathedral. We participate in the Cathedral's Christmas Bazaar and with the proceeds give \$1,000.00 to the Bishop's Discretionary Fund each year. In the Spring we host the 'Spring Fling' in order to fund the Bishop's Scholarship Fund. We welcome each new Bishop to the Diocese with a gift of his Rochet and Chimere as well as taking care of his portrait.

Gloria Lund, President

Layreaders & Chalice Bearers

Leadership: Lisa Nunlist: 667-1351

Layreading is a special way of serving God here at St. Luke's. We read the Scriptures and Prayers of the People at our Holy Communion services. Occasionally we lead Morning Prayer.

It is also an honor to assist at the altar and to serve "the Blood of Christ, the Cup of Salvation."

Our Parish Administrator e-mails out a blank two-month calendar so Layreaders and Chalicers can let Lisa Nunlist know when they can and cannot serve. She fills in the schedule and e-mails it back to the office where it is sent out via e-mail or hard copy. This method has made scheduling so much less difficult.

If you feel called to take part in this ministry, please call Lisa 667-1351.

Columbarium

Leadership: Dave Otto: 777-9262

Bill Skelton: 664-0737

Ed Griswold: 818-3373

There are 12 niches still available in the center panel of the Columbarium. These remaining niches will be sold at a reduced price of \$400, which is a \$200 discount from the original price. Work is in progress to purchase and install the second panel which will consist of 50 companion niches. This panel will be to the south of the existing center panel. The intent is to have this new panel installed this fall. The cost of a niche in the new panel is estimated to be \$800 plus the cost of engraving the face plate.

Pastoral Care

Pastoral Visitors

Leadership: Georgianne Jessen: 777-7109

Members visit Episcopalians who are residents in care facilities or those who are home bound providing a personal touch and keeping a connection with St. Luke's.

Thank you to all the Pastoral Visitors who have enjoyed visiting once a month with other members of St. Luke's, providing news and sharing special moments. We have shared many hours and special connections this year. Pastoral Visitors have also support St. Luke's in attending the monthly service Father Pat holds at North Star Retirement Facility.

Prayer Chain

Leadership: Ann Salisbury: 664-7755

Barbara Lee: 666-1121

Purpose of the organization? To pray faithfully at your request for any in need of whatever sort.

Events this year: We have streamlined our chain a bit by using e-mail for those members who prefer. We still use the telephone tree to send out new names for those who would rather get the information

this way. Our main accomplishment for this year is that our 12 members have kept on keeping on—praying faithfully.

Outreach and Social Justice

Outreach Ministry Annual Report

Report by: Andrea Storjohann: 660-0066

The members of St. Luke's continue to make a difference in our community and the world through diverse outreach efforts: St. Vinnie's Transitional Housing; donated items each month in the reverse offering for the Food Banks, Women's shelter, the Humane Society and Fresh Start; Blankets for Kids; Gears for Change; office space for Family Promise –and then our outreach beyond our community through the Millennium Development Goals and Kiva loans. When you step back and look at all the members of St. Luke's involvement to reach out it is truly amazing and those listed are only a part of the many ways we are reaching out.

- St. Luke's Jubilee Ministry continues to be active, with support from parish members though the group could use some reinvigoration. The Jubilee Ministry efforts are supported by individual gifts as well as grants from organizations. With this support, St. Luke's Jubilee Ministry has been able to forego using any of the funds in the church budget. The ministry with the families of St. Vincent de Paul's Transitional Housing program continues mainly through the efforts of Terri Radford. This ministry cares for the children each Monday evening while their parents attend the mandatory Life Skills and Parenting classes, serves them nutritious snacks and helps them develop their social skills
- St. Luke's Guild donates to the Millennium Development Goals and Episcopal Relief and Development funds.
- St. Luke's Men lead their annual Fishing Trip for the children at St. Vincent's Transitional Housing Center - contributing their time and their financial assistance.
- St. Luke's Vestry supports the Millennium Development Goals by budgeting 0.7% for MDG projects, and several members of the congregation also individually contribute regularly to these MDG funds. A portion of our MDG funds have been donated to Episcopal Relief and Development, a portion funds to El Hogar Agricultural School in Honduras, a portion to Mikaia Foster, midwife, for work in Haiti, and a portion goes as loans to KIVA, a microfinance organization, thus allowing us to constantly re-invest our repaid loans to fund new loan requests. The decision each year of where to distribute the MDG is made by the Jubilee Ministry group.

The outreach efforts have three formal relationships with other organizations – Family Promise (Day Center on lower level), Coeur d'Alene Homes (corporate member and budgeted support) and the

Idaho Transportation Department (Adopt a Highway) and also have less formal relationships with Trinity Group Homes and St. Vincent's Transitional Housing Center.

Activities that are supported each year without real formal oversight include: Bike and Build – housing and food for a few days each summer; Gears for Change sponsors the Helen Lewerenz Memorial Mica Peak Century Ride Plus and St. Luke's is a collection site for aluminum cans and pop tops to benefit Habitat for Humanity.

This is a summary of the organized outreach efforts but does not reflect all that the members of St. Luke's do to reach out to the local community and across the world.

Knit One, Pray Too Prayer Shawl Ministry

Leadership: Jo Clifford: 755-6926

The mission of the Knit One, Pray Too Prayer Shawl Ministry is to create prayer shawls for people needing the warm arms of care and concern wrapped around them. Our members knit or crochet shawls that are given to persons who are dealing with illness, grief or other types of crisis, and to expectant mothers. Baptismal shawls are also presented in celebration of the occasion.

The ministry was begun in December, 2008, and we currently have 20 members. Our ministry is open to all who like to knit or crochet, and we invite you to join us at any time. We meet in the Reception Area every Monday at 9:30 A.M. September through May, and once a month June through August to work on shawls and pray for the recipients. The completed shawls are blessed on the first Sunday of each month at the 10:30 A.M. service. To date, 470 shawls have been completed, blessed and presented to those in need of prayer. We have also created 351 pocket prayer squares which have been sent to our soldiers serving overseas and given to the Healing Ministry. We continue to present prayer shawls to the residents of Coeur d'Alene Homes and Trinity Homes.

Our annual Prayer Shawl Ministry Retreat will be held on Saturday, September 28th starting at 9:30 A.M. in the Parish Hall. Our worship service begins at 10:00 A.M. in the Sanctuary. Everyone is welcome to join us.

We believe our prayer shawls and prayer squares are a tangible gift of God's love and comfort, and we are blessed to share our ministry. The response to our shawls has been a rich spiritual experience for each of us, and we thank everyone for your support and generous donations. If you know of anyone in need of a prayer shawl or prayer square, please do not hesitate to contact me, the church office or Fr. Pat.

Blankets for Kids

Leadership: Fran Blankenship: 659-5705

Blankets for Kids provide blankets to various agencies, organizations, and individuals to provide comfort, support and love to young and old. We are supported by St. Luke's Guild and the women of St. Luke's Church with gifts of money, "child-friendly" fabrics and prayers. More than 300 blankets have been given over the past 5 years. We have started a photo log this year so we can keep track of how many blankets and to whom they were given.

Nine years ago a group of ladies from St. Luke's Episcopal Church Coeur d'Alene joined in this project as an outreach ministry. We distributed to agencies in our local community such as CASA (Court Appointed Special Advocacy for youth), St. Vincent de Paul, and Transitional Housing, ICARE or any individuals who requested a blanket for a needy kid. We have made hundreds of colorful child-friendly blankets, which we exhibit from time-to-time in our Parish Hall. Each Thursday, from 1-3 pm seven women join together in our library to design, cut and sew the blankets. Our blankets benefit not only the kids but the women who make them. We are supported in this ministry financially by St. Luke's Guild, and spiritually, by the prayers of members of St. Luke's.

Reverse Offering

Leadership: John/Betsy McTear: 665-0809

Reverse Offering constituency served are: area food banks, women's shelter, Fresh Start, and the Humane Society. The group's mission is the collection of food and supplies are taken monthly on a rotating basis to area agencies who can distribute to those in need. This year, we have taken 300—450 pounds of food and supplies each month to Coeur d'Alene Food Bank (2 times), Athol Food Bank (2 times), Rathdrum Food Bank (2 times), Post Falls Food Bank (2 times), Women's Shelter — Coeur d'Alene (2 times), Fresh Start (once) and Kootenai Humane Society (once).

Ministry Development

Education for Ministry (EfM)

Leadership: Glenda Empsall: 762-9956

EfM is a global program open to people of all faith traditions. In the US, more than 80 dioceses of the Episcopal Church have sponsoring agreements with EfM. This education-at-a-distance program through the School of Theology of the University of the South at Sewanee, TN takes four years to complete, however commitment to EfM is given one year at a time.

The program at St. Luke's has taken an occasional sabbatical when there were insufficient members or no trained mentor, but it has been continuously active since 2004. For lively discussion and reflection, there must be between 6 and 12 members in a seminar group.

St. Luke's EfM is a "one room schoolhouse" where, in tandem, first years study the Old Testament, second years the New Testament, third years Church History and fourth years learn about 20th century theologians and philosophers. As fourth years graduate and new first years are welcomed aboard, the group is renewed and refreshed. This is not a traditional "Bible Study" nor is it a lecture series. EfM is a safe place to discuss individual beliefs and to expand understanding of the Christian faith. There is no spoon feeding or hidden agenda. There are no prerequisites.

The call to ordained ministry does not ever have to have crossed your mind for you to join EfM. EfM is a program for anyone with an inquiring mind to investigate and discern what they are called to do in their personal life and in the life of the church. Participants in EfM seminars learn how to think theologically, deepen their faith and understanding of Christian heritage and connect personal experiences with their faith. EfM offers the opportunity to discover how to respond to the call of Christian service and imparts confidence to each participant. There have been dozens of EfM graduates from St. Luke's, some of whom have followed their calling to chaplaincy, the diaconate or the priesthood. Most EfM graduates go on to live happy lives of lay ministry!

EfM at St. Luke's meets weekly from early September through early June (on Monday or Thursday depending on the group's preference) from ~6 to ~9 p.m. with an occasional Saturday for more in depth study and fellowship. We take time off for snow days, holidays and especially hectic times in the life of the church. We would rejoice to have more recruits for the 2013/2014 sessions.

If you are ready to intentionally explore your faith, contact Glenda Empsall (St. Luke's EfM Mentor), any current or former EfMer, or any of St. Luke's clergy for more information and registration materials. Don't let the cost (\$360/year) deter you. Pay-as-you-go interest-free loans and partial scholarships are available from the Bishop and from St. Luke's.

The Well

Leadership: Glenda Empsall: 762-9956

Since December 2008, The Well has been St. Luke's "Family" service. Founded and originally designed by The Rev. David Marshall when he was our Deacon, there have been changes over the years, but the basic tenets are the same. Children need to learn about God and about Jesus in a safe place that doesn't mind some squirming. Maybe a LOT of squirming. Maybe MORE than a lot of squirming. Maybe outright rambunctiousness. We play tambourines and maracas and jingle bells and we sing loud (and off key). God doesn't mind. Sometimes we have pictures from a Bible story to color. We pray for our families and friends and hear the Word of the Lord. The children set the table for the Eucharist. Everyone actively participates in sharing bread and wine and in celebrating and remembering Jesus.

Sometimes there are only three or four of us and sometimes there are fifteen. Once, we had a baptism and there were more than 30! No matter where you are in your spiritual journey, you are welcome at The Well! No matter how old or how young, you are welcome here. No matter how tall or how short, you are welcome at The Well!

Adult Education

Leadership: Glenda Empsall: 762-9956

If you have a better idea for a name, we'd love to know about it! All programs are open to the community as well as to parishioners at St. Luke's. Invite and bring your friends and neighbors!

"Conversations with Death" will debut on Sept. 14 and continue with a follow up meeting Oct. 12 and supporting offerings throughout the year. This program was developed based on positive feedback from earlier presentations on Elder Care, Medicare and Estate Planning AND a very successful series of presentations by The Rev. Nolan Redman, Paul Graves, a retired Methodist Minister. Deanna Clogg of Holy Spirit, Sandpoint/Dover, and Dr. Janet Merrill, psychotherapist and Hospice of North Idaho Representatives, will be on the panel to be held at St. Luke's. Watch for information in St. Luke's newsletter and e-news or contact Georgianne Jessen or Betsy McTear.

Beginning in Advent 2013, St. Luke's "adult education" will take a three-pronged approach:

- Biblical Literacy
- Spiritual Growth
- Intellectual Curiosity

Fr. Pat will continue his quarterly Introductions to the Episcopal Church and begin quarterly bible studies (Old and New Testaments). Deacon Bob will have ongoing book studies. We are still investigating offerings for the curriculum and plan to include: guest speakers, videos, books, pamphlets and, no doubt, lively discussions. Please join us as you are able!

Fellowship and Community Building

Welcoming Committee

Leadership:

Farley Green, Welcoming Committee Chair, 208-659-0007, egangreen@roadrunner.com

Cary Miller, Greeters Program, 208-661-6606, cjmiller1966@frontier.com

The mission of the Welcoming Committee is to extend the core value of hospitality to the congregation and the community. We coordinate the St. Luke's Greeters Program and sponsor events throughout the year including Dinner Circles, McMinistry Fair, Outdoor Cinema, all-parish potlucks, and others.

The St. Luke's Greeters play a very important role, greeting visitors and helping them feel comfortable at the 10:30 a.m. service each Sunday. Please consider joining this ministry! Training and mentors are provided.

The highlight of 2012-2013 was the establishment of the Dinner Circles program. Dinner Circles are groups of 8 to 10 who get together for potluck at a member's home once a month for three months. Dinner Circles help people in the congregation build new friendships, deepen old friendships, and simply have fun. Sign-up sheets for September, October, and November are posted today in the parish hall, so why not give it a try?

Another upcoming event is the annual Outdoor Cinema. This is offered to the community as free, family entertainment in the spirit of old-time drive-in movies. We serve hot dogs and popcorn. Bring your lawn chairs to the St. Luke's parking lot on Saturday, August 17, at 7 p.m. to see "Madagascar 2."

The Welcoming Committee meets periodically at a member's home, usually on the second Tuesday of the month. Please join us! Call Farley to find out the date and location of the next meeting.

St. Luke's Women's Guild

Leadership:

Marty Gustafson: President: 819-5361

Peggy Lembeck: Vice-president: 664-1098

Hilary Caisley: Secretary: 772-3499

Martha Vilandre': Treasurer : 651-5841

Our officers serve as our Board.

Our Guild's mission is to provide fellowship and spiritual opportunities for all women of St. Luke's Church. A primary goal is to develop continuing friendships among Guild members.

Our monthly meetings/ luncheons held on the first Tuesday's of September to May provide time for socializing. Cleaning the kitchen on a regular basis is our responsibility-it's a fine way to get acquainted with someone you'd like to know better.

Several programs are offered each year. We partner with St. Luke's Men for fund raising: Snowflake Faire and the Men's Spaghetti and Steak Dinners.

Snowflake Faire has been our main fund raiser for more than twenty years. The proceeds provide the means to support several Outreach Projects as well as funding projects which enrich the church and it's programs: local, diocesan, province and national/global. Dues and Snowflake Faire have continued support to Fr. Pat's Discretionary Fund, local food banks, secretarial supplies, Parish Hall carpet cleaning, Coeur d'Alene Homes, Blankets for Kids, Jubilee Ministries, Choir Music. We host Coffee Hour on Father's Day and when our organization is scheduled. The last few years we have been able to provide gift bags at Christmas for the woman of Trinity Homes.

Omega Guild

Leadership: Fran Blankenship: 659-5705

Jo Clifford: 755-6926

The mission of Omega Guild is to provide a caring, loving reception in the Parish Hall for family and friends to gather immediately after a funeral or memorial service at St. Luke's. The reception may be as simple as cookies and coffee or a full meal may be served—it's the family's choice to make. There is no expense to the family for this reception as we have a memorial fund which accepts donations, and we call upon members to provide food and help.

If you're a member of St. Luke's, you are a member of Omega Guild and may be called upon to help, but you are also entitled to the assistance of Omega Guild should the need arise.

St. Luke's Blood Bank Account

Contact: Bill Skelton: 664-0737

Our Blood Bank account at the Inland Northwest Blood Center was begun in 1990 to collect blood for the usage of our parishioners in need of blood supplements. At one time, our account contained as much as 68 units and many of our parishioners have received supplements - at a reduced cost - when they needed blood. Any parishioner can use the units when needed by contacting the church office or Bill Skelton at 664-0737 – in fact, several parishioners have needed and have received numerous units of blood this past year.

If you wish to donate to our account, please go to the Coeur d'Alene Inland Northwest Blood Center, 405 West Neider Avenue (in the shopping center north across Neider Avenue from the Texas Roadhouse Restaurant). Inform them that you are donating to account number C757, the account for St. Luke's Episcopal Church. The entire process takes about 45 minutes and is greatly appreciated by the Blood Bank as well as those in need of blood. The requirements to be able to donate is that you be at least 16 years old, weigh at least 112 pounds, and be in good health free of cold or flu symptoms.

Fit & Fall-Proof Classes

Leadership: NJ Daniel: 664-5533

Classes are designed for those 55 & over, however anyone is welcome. Flexibility and balance are the main focus. The free two, ten week sessions will be offered during fall 2013 and spring 2014. Classes will meet twice weekly, Wednesdays and Fridays at 9 am in the Parish Hall.

Participation is open to parishioners, residents of North Star's Retirement Community as well as residents of the Coeur d'Alene community. We have high hopes of 10 to 15 participants per class. Classes are sponsored by the Panhandle Health District and St. Luke's Parish.

United Thank Offering

Leadership: Marty Gustafson: 819-5361

Co-chair Martha Vilandr : 651-0990

The mission of the United Thank Offering is to expand the circle of thankful people. To achieve the mission we encourage daily prayers, offerings, and awareness of the abundance of God's blessings. Announcements of in-gatherings noted in St. Luke's newsletter, and oral announcements in services. Updates are given at St Luke's Guild meetings. UTO envelopes mailed with Good News in issue prior to In Gathering and small reminders of UTO several times in the publication during the year. Boxes are available on table in the Parish Hall or by phoning 208-819-5361 or 208-771-2225.

Treasurer's Report

Treasurer's Report and Annual Report for 2013

Dated 7/26/2013

Michael Dolan, Treasurer

Just after taking office in August 2012, I developed a list of seven main responsibility areas for the Parish Treasurer and presented them to the Vestry in the September meeting. These were the following:

- 1. Handle the Parish money with high standards and establish a tone of integrity and transparency.**
- 2. Develop the Parish budget**
- 3. Prepare accurate and timely financial reports**
- 4. Maintain a written Manual of Financial Practices and Policy**
- 5. Track volunteer time related to financial matters**
- 6. Conduct the Annual Audit**
- 7. Recruit the next treasurer**

The following is a report of activity related to each of the responsibility areas as I understand them with a brief an explanation of issues and progress to date:

1. Handle the Parish money with high standards and set a tone of integrity and transparency.

Integrity to me means that we protect privacy while providing transparency, ensure security of cash and deposits, and provide a proper audit trail. Integrity to me also means that we are in compliance not only with state and federal law, but also with Parish by-laws and conformance with Diocese and National Church Canons. In the first six months of my tenure, I presented an initial list of consent items to the Vestry and they approved:

1. Online access for Jane Feerer and Treasurer to view all accounts (this is currently in the process of being changed to Sr. Warden and Treasurer) to improve management, efficiency and oversight.
2. move the fiscal year to a calendar year basis to coincide with National Church canon
3. approve a bi-monthly pay period for employees to provide improved cash flow and service to the employees

To improve transparency, I felt that we needed to go with an accounting system that was not difficult to work with and that did not take special training and experience to run. So with the assistance of Jane Feerer, we completed the effort to convert the current ACS accounting system and software to QuickBooks (QB). The move to QB reduces the bottleneck introduced by having only one person with domain knowledge of the accounting system software and its nuances. This effort simplifies the bookkeeping efforts at St Luke's and enables people to work on, or interface with, the Parish accounting system without specialized training.

QB also has also improved the check reconciliation process because our bank has online downloads for QB that specifically enable reconciliation. This substantially reduces the time it takes to reconcile the checking accounts by manual methods. Additional services are being used through QB such as direct deposit of payroll and other payroll services that serve to further reduce staff time, ensure timely paychecks, and reduce the risk of error in payroll reporting to federal and state tax agencies.

In June 2013, we moved to a new service provider for our operations checking account and our restricted funds account to improve services and eliminate bank fees and charges. Our new bank is Wells Fargo whom we just converted over to in July. Wells Fargo was selected after a comparative study and interview of various banks in the area.

In July 2013, we hired Core Accounting, from Coeur d'Alene, as our bookkeeping service provider. Core was selected after soliciting proposals from nine local accounting firms and interviewing two of them. Core has already expressed to us how good our books are and how simple and easy it is to make entries and keep our books in order.

2. Develop the Parish Budget

The budget has been previously approved by the Vestry in December 2012 and sent out to the Parish members in January. The 2012-2013 budget previously approved and submitted was used to develop the fiscal 2013 budget. The budget was revised and approved in April of 2013. It is my intention to develop the 2014 budget with improved input from all staff and account managers and to balance the budget expenses against the pledge amounts (balanced budget).

3. Prepare accurate and timely financial reports

The implementation of the new accounting system now allows us to quickly produce financial reports and to enable management the finances for Church operations at a minimum of cost to the Parish. A new chart of accounts has been developed and entered into QB, as well as the budget converted and entered into QB.

We now have the ability to produce timely and accurate financial reports with the benefits of the new bookkeeper and the new accounting system. Since April, an Income/Expense, Balance Sheet and Budget to Actual report has been printed and presented to the Vestry. We have also improved delivery of those reports to the Vestry ahead of the scheduled meeting with a goal to get those reports to the Vestry at least one week in advance from this time forward.

We also have better access to individual transactions and line items than we did with the previous accounting system. So if someone has a question, he can quickly look it up and find an answer.

The transactions and entries in our new accounting system go back to **January 1st, 2012**. However, we still maintain the old system and can access information in that as well, should the need arise.

4. Maintain a written Manual of Financial Practices and Policy

Because of the need to have a list of practices and policies to guide the Treasurer, Staff and Vestry regarding finances, we researched guidelines from other Parishes, researched the Diocese of Spokane and National Church Canons, and researched the National Church Finance Board recommendation documents. Aside from the primary benefit of having a written policy and practice guide for managing the accounts of the Parish, a generalized manual can only serve to improve group understanding of the Treasurer's duties, as well as serve as a resource for the Vestry, staff and our bookkeeper. Additionally, transitions for new staff and future treasurers will be vastly improved if a written manual is available. And lastly, there are specific policies and procedures in the manual that reduce the risk of fraudulent or theft activities from occurring.

In this past spring, the Draft *Treasurer's Manual of Practice and Policy* was presented to the Vestry for review. There remain some minor changes to be made and some updated forms to be added to the appendix, but the Final Draft is substantially complete and will be presented to the Vestry for approval in the September meeting.

5. Track volunteer time related to financial matters

The reason for tracking volunteer time related to finances is to better measure the volunteer effort it takes to sign checks, report, audit, meet, count money, and maintain the finances. If we have an idea of the time it takes to do this work, we can (hopefully) reduce the effort it takes to properly discharge the duties of all volunteers responsible for financial matters within the Parish without sacrificing our fiduciary responsibility.

To date we have expended approximately

256 hrs. for the QuickBooks accounting system conversion

400 hrs. in bookkeeping and payroll activities

236 hrs. in money counting and weekly reconciliation

114 hrs. in financial oversight (Treasurer/Finance committee meetings, Vestry meetings, etc.)

6. Conduct the Annual Audit

Our new accounting system implementation and the development and implementation of the Manual of Practices and Policy provides an improved basis for conducting audits and in providing an audit trail for future use.

The hiring of an accounting firm to perform our bookkeeping will also expedite our Audit process when that time comes, because the firm is already under contract and available to the Treasurer and Parish Staff should the need arise.

The goal is to conduct an audit in accordance with the Diocesan requirements (before the Parochial Report is due) around the end of the year.

7. Recruit the next treasurer

My commitment to Fr. Pat was to serve the Parish as Treasurer for two years, beginning last August (2012). Beginning in January of 2014, I will work with the Vestry and Finance Committee to identify possible candidates and recruit them into our service at the proper time.

Annual Report

Since the Vestry approved our recommendation for the change in our fiscal year to coincide with the calendar year, it is a bit difficult to produce substantive reports for the Parish to review. Therefore, the form of report for this year will be different than what we have presented in the past, but beginning next year, the reports will be similar to what has been traditionally presented.

This year, we are presenting two reports. The first is an Income/Expense Report for 2012 showing our total incomes and expenses for the whole year. This represents a combined income/expense statement from second half of the previous (2011-2012) fiscal year and the first half of the 2012-2013 fiscal year *before we went to a calendar fiscal year*.

The second report is our 2013 Budget to Actual report for the first 6 months of this year. This is basically our "report card" for the new 2013 fiscal year. I believe we are doing well.

Please review these carefully. You may note some items of apparent concern:

The first is in the 2012 Income/Expense report where it shows a net loss in income of \$32,000. Please note that this is just the loss shown on the books for the time period January 1 to December 31st, 2012. The major cost shown in 2012 was for the organ and new roof, but the report does not include the substantial memorial gifts and special donations in 2011 that more than covered the "deficit" shown in the 2012 Income/Expense report. Please get with me should you have more questions about this.

In the 2013 Budget to Actual (for the 1st six months) report you will note some incomes and expenditures that have no budget item for comparison. That is because these are incomes and expenditures that were not accounted for in the original budget and required a separate line item to be added to account for them. Since this report is for the first 6 months, the percentage of budget should indicate 50%.

I am sure there may be questions regarding specific details and line items. Please feel free to ask. I will be happy to answer those that I can, and if I can't, we'll just go to the books and look up the answers.

St Luke's Episcopal Church
Profit & Loss
 January through December 2012

	Jan - Dec 12
Income	
4030-01 - Loose Plate Offerings	5,403.81
4030-02 - Pledges	175,571.00
4030-03 - Non-Pledge Regular Support	53,118.32
4041-00 - Operating Accounts Interest	0.04
4042-00 - Unrestricted Investment Income	8,508.42
4052-00 - Special/Other Donations	82,255.59
4054-00 - Columbarium Income	1,250.00
4055-00 - Facility Use Donations	8,249.40
4058-00 - Miscellaneous Income	0.00
4103-00 - 511 Wallace Income	11,572.67
4113-00 - Restricted Pledges - Operations	2,661.00
Total Income	348,590.25
Expense	
5120-00 - Diocesan Assessments	45,695.52
5140-01 - Clergy Salary	39,567.54
5140-02 - Clergy Housing Allowance	26,378.40
5140-04 - Pension Plan	10,710.00
5140-05 - Clergy Travel Allowance	5,661.68
5140-06 - Health Insurance	15,095.00
5140-07 - Continuing Education - Clergy	875.60
5140-09 - Clergy Life Insurance	232.00
5141-01 - Parish Admin Salary	27,114.02
5141-02 - Music Director Salary	13,510.02
5141-06 - Payroll Taxes	7,957.24
5141-07 - Lay Pension Plan	918.75
5141-08 - Lay Health Insurance	3,762.00
5141-09 - Employee Life Insurance	160.80
5141-10 - Employee Expenses - Misc	495.97
5142-02 - Youth Programs	742.50
5142-03 - Adult Education	1,376.16
5142-04 - Hospitality	1,530.64
5143-01 - Altar Supplies	320.92
5143-03 - Organ/Music Supplies	3,918.96
5143-04 - Substitute Musician	650.00
5144-01 - Office Supplies	3,284.18
5144-02 - Copier	5,342.56
5144-03 - Bank Fees	531.50
5144-04 - Bookkeeping/Accounting Services	2,859.29
5144-05 - Postage	1,203.70
5144-06 - Advertising/Communications	3,092.61
5144-08 - Convention Expense	646.00
5145-01 - Facility Supplies	1,164.86
5145-03 - Janitorial	2,246.13
5145-04 - General Maintenance - Church	21,573.26
5145-05 - Columbarium Expenses	238.50
5146-01 - Gas & Electric	9,013.63
5146-03 - Phone & Internet	2,553.00
5146-05 - Water & Sewer	1,634.29
5147-01 - Property/Liability Insurance	4,049.10
5147-02 - Workers Compensation Ins	543.00
5152-00 - Capital Equipment	81,735.00
5160-00 - Discretionary Fund	1,570.00
5161-00 - Parish Based Outreach	7,154.00
5161-01 - UTO Offerings	641.85
5162-00 - 511 Wallace Exp	6,784.29
5181-00 - To Other Parish Organizations	9,392.39
5182-00 - Gifts to Orgs Outside Parish	5,945.00
66000 - Payroll Expenses	1,432.30
Total Expense	381,304.16
Net Ordinary Income	-32,713.91
Net Income	-32,713.91

St Luke's Episcopal Church
Income Expense Budget vs. Actual (First 6 Months of 2013)

	Jan - Jun 13	Budget	\$ Over Budget	% of Budget
Income				
4030-01 · Loose Plate Offerings	3,389.77	4,768.00	-1,378.23	71%
4030-02 · Pledges	90,295.25	168,740.00	-78,444.75	54%
4030-03 · Non-Pledge Regular Support	15,871.46	47,320.00	-31,448.54	34%
4041-00 · Operating Accounts Interest	3.07	180.00	-176.93	2%
4042-00 · Unrestricted Investment Income	2,923.58			
4052-00 · Special/Other Donations	18,414.00	57,408.00	-38,994.00	32%
4054-00 · Columbarium Income	975.00			
4055-00 · Facility Use Donations	4,315.93	7,800.00	-3,484.07	55%
4058-00 · Miscellaneous Income	175.00			
4103-00 · 511 Wallace Income	4,286.30	12,696.00	-8,409.70	34%
4113-00 · Restricted Pledges - Operations	1,225.00	2,540.00	-1,315.00	48%
Total Income	141,874.36	301,452.00	-159,577.64	47%
Expense				
5120-00 · Diocesan Assessments	25,158.00	50,316.00	-25,158.00	50%
5140-01 · Clergy Salary	14,825.64	29,664.00	-14,838.36	50%
5140-02 · Clergy Housing Allowance	16,411.92	32,820.00	-16,408.08	50%
5140-03 · Payroll Taxes - Clergy	0.00	4,776.00	-4,776.00	0%
5140-04 · Clergy Pension Plan	5,890.56	10,712.00	-4,821.44	55%
5140-05 · Clergy Travel Allowance	3,363.45	6,070.70	-2,707.25	55%
5140-06 · Clergy Health Insurance	7,938.00	19,512.00	-11,574.00	41%
5140-07 · Clergy Continuing Education	300.00	1,080.00	-780.00	28%
5140-09 · Clergy Life Insurance	0.00	540.00	-540.00	0%
5141-01 · Parish Admin Salary	14,696.00	30,000.00	-15,304.00	49%
5141-02 · Music Director Salary	6,570.00	13,140.00	-6,570.00	50%
5141-06 · Payroll Taxes	3,888.28	3,300.00	588.28	118%
5141-08 · Lay Health Insurance	3,978.00	8,580.00	-4,602.00	46%
5141-10 · Employee Expenses - Misc	0.00	300.00	-300.00	0%
5142-02 · Youth Programs	520.00	924.00	-404.00	56%
5142-03 · Adult Education	157.25	1,584.00	-1,426.75	10%
5142-04 · Hospitality	839.31	1,524.00	-684.69	55%
5143-01 · Altar Supplies	97.85	384.00	-286.15	25%
5143-03 · Organ/Music Supplies	278.10	2,004.00	-1,725.90	14%
5143-04 · Substitute Musician	0.00	300.00	-300.00	0%
5144-01 · Office Supplies	2,953.97	2,736.00	217.97	108%
5144-02 · Copier	2,984.46	5,760.00	-2,775.54	52%
5144-04 · Bookkeeping/Accounting Services	322.32	4,812.31	-4,489.99	7%
5144-05 · Postage	599.60	936.00	-336.40	64%
5144-06 · Advertising/Communications	1,328.32	3,060.00	-1,731.68	43%
5144-07 · Misc Administrative Expense	30.19			
5144-08 · Convention Expense	0.00	800.00	-800.00	0%
5145-01 · Facility Supplies	305.70	1,080.00	-774.30	28%
5145-03 · Janitorial	1,645.70	2,292.00	-646.30	72%
5145-04 · General Maintenance - Church	6,059.17	10,020.00	-3,960.83	60%
5145-05 · Columbarium Expenses	79.50			
5146-01 · Gas & Electric	3,259.00	7,800.00	-4,541.00	42%
5146-03 · Phone & Internet	1,272.90	2,568.00	-1,295.10	50%
5146-05 · Water & Sewer	905.33	1,728.00	-822.67	52%
5147-01 · Property/Liability Insurance	1,785.80	5,756.00	-3,970.20	31%
5147-02 · Workers Compensation Ins	251.00	1,088.00	-837.00	23%
5160-00 · Discretionary Fund	3,254.00			
5161-00 · Parish Based Outreach	850.04	2,400.00	-1,549.96	35%
5161-01 · UTO Offerings	0.00	660.00	-660.00	0%
5162-00 · 511 Wallace Exp	9,411.31	17,434.00	-8,022.69	54%
5181-00 · To Other Parish Organizations	1,939.27	9,924.00	-7,984.73	20%
5182-00 · Gifts to Orgs Outside Parish	551.46	4,872.00	-4,320.54	11%
66000 · Payroll Expenses	92.75	1,800.00	-1,707.25	5%
Total Expense	144,794.15	305,057.01	-160,262.86	47%
Net Ordinary Income	-2,919.79	-3,605.01	685.22	81%
Net Income	-2,919.79	-3,605.01	685.22	81%

Last Comments

First, we all need to thank Jane Feerer for the monumental effort she put into implementing the new accounting system, operating it for the past 12 months, and counseling the Parish leadership on best financial practices. She has not only provided invaluable advice, but she has donated hours and hours of her time to establish an exemplary accounting and financial system. We would have paid at least fifteen to twenty thousand dollars for these services on the open market and would not get the quality of service that she has provided. She has indeed earned a well-deserved respite from the Parish books and finances.

Second, I want to share an observation that I have made in the past 14-16 months as a member of the Finance Committee and more recently as your Treasurer. In my 11 years as a member of St. Luke's, I have never witnessed the amount of good will and outpouring of giving that the Parish has been demonstrating in the last year. I believe I have witnessed a transformation in the Parish's communal spirit that is palpable and can only be attributed to the Holy Spirit acting within our hearts.

As Treasurer, I encourage your questions, welcome your advice, and I am confident that we will to continue to carry our ministry onward for the coming year and beyond, with God's help.

Thanks for allowing me to serve all of you.

Yours in Christ,

A handwritten signature in black ink, appearing to read "Michael F. Dolan". The signature is fluid and cursive, with a prominent initial "M" and "D".

Michael F. Dolan

St. Luke's Treasurer